



NAVAJO TECHNOLOGY SERVICES APPLICATION FOR EMPLOYMENT

Navajo Technology Services is an equal opportunity employer. Navajo Technology Services does not discriminate in employment regarding race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability. Navajo Technology Services gives preference to eligible and qualified applicants in accordance with the Navajo Preference in Employment Act (NPEA) and the Veterans' Preference.

PERSONAL INFORMATION

Incomplete information could disqualify you from further consideration. Please complete all fields legibly.

Name _____ Date _____
Print First Name M.I. Last Name

Mailing Address _____

E-mail Address _____

Contact Phone # _____

Are you eligible to work in the U.S? ___ Yes ___ No

Are you at least 18 years or older? (If no, you may be required to provide authorization to work.) ___ Yes ___ No

Are you an enrolled member of the Navajo Tribe? ___ Yes ___ No

If yes, please indicate your census number _____

Are you a Veteran? ___ Yes ___ No

Do you wish to claim Veterans' Preference? ___ Yes ___ No (If YES, please attach a DD214)

Have you ever been terminated from employment or asked to resign by an employer? ___ Yes ___ No

If yes, please provide company names and details _____

Can you work any shift? ___ Yes ___ No If no, explain: _____

Can you work overtime, including weekends? ___ Yes ___ No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? ___ Yes ___ No

EMPLOYMENT DESIRED

Date you can start _____ Hourly rate/Salary desired _____

Position desired _____

Are you currently employed? ___ If so, may we inquire of your present employer? _____

Have you ever worked for this company before? ___ Yes ___ No Explain _____

Do you know anyone who works for our company? Yes ___ No ___ If yes, who? _____

EDUCATION	Name and location of school	Degree Received	Subjects studied/Major
High School			
College or University			
Trade, Business or Correspondence School			

EMPLOYMENT HISTORY Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

From	To	Employer Name	Telephone
Job Title		Address	
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities	

Reason for leaving

From	To	Employer	Telephone
Job Title		Address	
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities	

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Reason for leaving

From	To	Employer Name	Telephone
Job Title		Address	
Immediate supervisor and title		Summarize the nature of work performed and job responsibilities	

Reason for leaving

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain. _____

REFERENCES

Give the names of three persons *not* related to you, whom you have known at least three (3) years.

Name	Contact Phone & Email	Company	Years Acquainted
1			
2			
3			

Please read carefully before signing.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Navajo Technology Services to hire me. If I am hired, I understand that either Navajo Technology Services or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Navajo Technology Services has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Navajo Technology Services true and complete information on this application. No requested information has been concealed. I authorize Navajo Technology Services to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date _____ Signature _____

THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE ABOVE.